

## NATIONAL SEPA WORKING GROUP

### to facilitate efficient implementation of the Single Euro Payments Area in Latvia

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#### Minutes

Riga

14 November 2008

Nr. 1

#### **Chair:**

Head of Payment Systems Department of the Bank of Latvia  
Head of NSWG

E. Gailītis

#### **Recorder:**

Payment Systems Senior Analyst of Payment Systems Department  
of the Bank of Latvia

D. Kalsone

#### **Present:**

Business Development Manager, Ltd "DPA"

A. Jaundālders

Executive Director, Ltd "First Data Latvia"

Z. Brīvule-Jansone

Chairman of the Board, JSC "Itella Information"

A. Greitāns

Representative of Employers' Confederation of Latvia, Head of  
Finance Division, Cash Management Section, Ltd "Lattelecom"

I. Kudore

Head of Cards Committee of the Association of Latvian  
Commercial Banks,

Representative of Latvia at the Cards Working Group of the  
European Payments Council

B. Miezere

Representative of the Association of Latvian Commercial Banks at  
the European Payments Council

M. Kovaļevskis

Head of Payments Committee of the Association of Latvian  
Commercial Banks

K. Čuntonovs

Deputy Head of Payments Committee of the Association of Latvian  
Commercial Banks

K. Kravčuns

Member of the Board, SJSC "Latvijas Pasts"

A. Kalveršs

Adviser to the State Secretary of the Ministry of Finance of the  
Republic of Latvia, Adviser to the Deputy Governor of the Bank of  
Latvia on euro implementation issues, Euro Project Manager

S. Bajāre

Deputy Head of the European Union and International Affairs

Department, Head of the European Union Law Division of the  
Ministry of Finance of the Republic of Latvia

Z. Medne

Deputy Head of Settlement Department of the Treasury of the  
Republic of Latvia

V. Putne

Representative of Latvian Merchant Association, Cash Flow and  
Risks Manager, "RIMI Latvia" Ltd

Ģ. Polis

#### Absent:

Adviser of Economical and Financial Affairs to the Employers'  
Confederation of Latvia

M. Dzelme

Director of Payment Services, SJSC "Latvijas Pasts"

D. Krūmiņš

President of Latvian Merchant Association

H. Danusēvičs

Chairperson of Small and Medium-Sized Enterprises and Crafts  
Consultative Committee

S. Greste

Member of Small and Medium-Sized Enterprises and Crafts

D. Trofimovs

**Meeting called to order at 12.00 a.m.**

**1.**

**Composition and tasks of the Working Group**

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*E. Gailītis reports:*

Preconditions for the establishment of the Working Group and the role of each member in SEPA project and the anticipated contribution to the work of NSWG.

**Decide:**

1.1. To approve appointment of K. Čuntonovs as the Deputy Head of the National SEPA Working Group.

**2.**

**SEPA project in Europe and Latvia**

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*S. Bajāre, K. Čuntonovs, D. Kalsone report:*

Information on topical issues of the SEPA project (please see the presentation attached to the Minutes).

2.1. General information on the development of the project in Europe and Latvia, *D. Kalsone reports*

2.2. SEPA Implementation Plan in the Banking Sector of Latvia, Version 1.0, *K. Čuntonovs reports*

2.3. SEPA – the topical issue of the Euro project, *S. Bajāre reports*

**3.**

**About the National SEPA plan**

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*D. Kalsone reports:*

Taking into account the experience of the EU Member States, mainly the Member States of the euro area in the elaboration of national SEPA plans and their structure, the list of potential items for Latvia's National SEPA plan has been drafted and proposed (please see the presentation attached to the Minutes) and the procedure for further collaboration in the development and discussion of the plan has been agreed on. The members of the Working Group have been invited to comment on the proposals for creating the National SEPA Latvia website.

**Decide:**

3.1. To hold bilateral discussions with each member of the Working Group about the respective member's responsibility for the SEPA project, and incorporate the above information into Latvia's National SEPA Plan till the next meeting of the NSWG.

To discuss the layout of the draft Latvia's National SEPA plan during the next meeting of the NSWG.

**4.**  
**Other business**

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*E. Gailītis reports*

The next meeting of the NSWG is to be held at the end of January 2009.

Chair \_\_\_\_\_ /Egons Gailītis/

Recorder \_\_\_\_\_ /Dace Kalsone/