

NATIONAL SEPA WORKING GROUP

to facilitate efficient implementation of the Single Euro Payments Area in Latvia

Minutes

Riga

20 March 2009

Nr. 2

Chair:

Head of Payment Systems Department of the Bank of Latvia
Head of NSWG

E. Gailītis

Recorder:

Payment Systems Senior Analyst of Payment Systems Department
of the Bank of Latvia

D. Kalsone

Present:

Head of Cards Committee of the Association of Latvian
Commercial Banks,

Representative of Latvia at the Cards Working Group of the
European Payments Council

B. Miezere

Representative of the Association of Latvian Commercial Banks at
the European Payments Council

M. Kovaļevskis

Head of Payments Committee of the Association of Latvian
Commercial Banks

K. Čuntonovs

Deputy Head of Payments Committee of the Association of Latvian
Commercial Banks

K. Kravčuns

Director of Payment Services, SJSC "Latvijas Pasts"

D. Krūmiņš

Deputy Head of EU and International Affairs Department, Head of
EU Law Division of the Ministry of Finance of the Republic of
Latvia

Z. Medne

Director of Latvian Consumer Rights Protection Centre

B. Vītoliņa

Deputy Head of Settlement Department of the Treasury of the
Republic of Latvia

V. Putne

Representative of Latvian Merchant Association, Cash Flow and
Risks Manager, "RIMI Latvia" Ltd

Ģ. Polis

Absent:

Business Development Manager, Ltd "DPA"

A. Jaundālders

Executive Director, Ltd "First Data Latvia"

Z. Brīvule-Jansone

Chairman of the Board, JSC "Itella Information"

A. Greitāns

Representative of Employers' Confederation of Latvia, Head of

Finance Division, Cash Management Section, Ltd "Lattelecom"

I. Kudore

Adviser of Economical and Financial Affairs to the Employers'
Confederation of Latvia

M. Dzelme

Representative of Latvian Information Technology and
Telecommunications Association, Head of Card Suite, Product Line
Steering Section, "TietoEnator" Ltd

I. Reimane-Bele

Adviser to the Board, SJSC "Latvijas Pasts"

A. Kalveršs

President of Latvian Merchant Association

H. Danusēvičs

Chairperson of Small and Medium-Sized Enterprises and Crafts
Consultative Committee

S. Greste

Meeting called to order at 10.00 a.m.

1.

Approval of the Minutes of the previous meeting of the National SEPA Working Group

E. Gailītis reports:

Approval of the Minutes of the NSWG meeting of 14 November 2008. The members of the Working Group raised neither objections nor proposed amendments.

Decide:

1.1. To approve the Minutes.

2.

Discussion of the draft Latvia's National SEPA Plan, Version 1.0

D. Kalsone reports:

Information about the proposals submitted and discussed during the bilateral meetings with the members of the Working Group and thereafter incorporated into the draft Latvia's National SEPA Plan, Version 1.0, as well as information about the tasks to be performed during 2009 (please see the presentation attached to the Minutes).

Decide:

2.1. To proceed with the work in the associations, enterprises and institutions and submit to the NSWG updated commitments in relation to the implementation of SEPA in Latvia till the beginning of October 2009, as well as other comments about the draft Latvia's National SEPA Plan, Version 1.0.

3.

Discussion about proposals of the high level SEPA implementation measures for complementing Annex 1 "Action Plan for Introduction of the Single European Currency in Latvia" of Latvia's National Euro Changeover Plan

E. Gailītis reports:

Information about the Progress Report submitted on 28 January 2009 by the NSWG to the Euro Project Steering Committee's Money and Payment System Working Group and the amendment made to Annex 1 "Action Plan for Introduction of the Single European Currency in Latvia" of Latvia's National Euro Changeover Plan. The Action Plan has been supplemented with Section "SEPA Implementation", including the task "To develop the National SEPA Implementation Plan" and stipulating its completion by the end of 2009. On 24 March 2009, the Cabinet of Ministers of the Republic of Latvia took note of the Report of the Ministry of Finance on progress achieved in the changeover to the euro, also incorporating the above mentioned amendment.

Decide:

3.1. To review proposals for the high level SEPA implementation measures at the associations, enterprises and institutions and, till the beginning of October 2009, submit proposals for the revised deadlines and the names of the persons responsible for commencement and completion of the tasks.

4.

Other business

D. Kalsone reports:

Information about the European Commission's Progress Report on SEPA Implementation process in Europe during 2008, published on 11 March 2009, and the Second National SEPA Coordination Committee's forum which is to be organised by the European Commission on 30 March 2009.

At the forum, all members of the SEPA working groups from all EU countries shall report on the progress attained in implementing the SEPA project in the respective country, including the implementation of the SEPA credit transfer, ensuring continuity of the direct debit mandates within the context of SEPA direct debit schemes and discussing issues of SEPA communication.

Information about the completion of the tender for the development of the National SEPA website <http://www.sepalatvija.lv> and a possibility to launch the website in early summer 2009. The content of the website shall be communicated to the each member of the Working Group.

Next meeting of the NSWG is to be held at the beginning of November 2009.

Chair _____ /Egons Gailītis/

Recorder _____ /Dace Kalsone/